



Manager's Report

For Council Meeting 7/25/00

FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Everything Under the Sun	1308 Campbell Ct NE	Floral Design
Global Horizon Enterprises Inc	308 Patterson Ct NW	Computer Consultant
Jenkins, Michele	511 Jennfer Ct NE	Marketing Services
Phoenix Financial Group LLC	1013 Forbes Ct NE	Retail-Cell Phones
Point-to-Point Limousine Ltd	18 Sycolin Rd SE	Limo Services
Ray E Fields Quality Antiques	32 S King St	Retail-Antiques
Rojas, Juan B	312-A Market St	Goldsmith

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<u>New Hires</u>	<u>Position</u>	<u>Department</u>
Geoffry Gendron	Police Recruit	Police
Brenda Howard	Administrative Secretary	Engineering & Public Works
Brenda Norton	Secretary	Engineering & Public Works
Jason Ziemann	Maintenance Worker I	Engineering & Public Works

<u>Resignations</u>	<u>Position</u>	<u>Department</u>
Jeffrey Barton	Police Officer	Police
Susan Farmer	Public Information Officer	Executive
Bond Shaw	Police Officer	Police

THOMAS BALCH LIBRARY

Jane Sullivan spoke to the Sons of the American Revolution. Her topic was the collection of Balch Library, especially as it relates to the Revolutionary War. The group was also interested in our building project.

Jane Sullivan did a workshop in Sterling on "Tracing Your Irish Roots." The audience was the local chapter of the Ancient Order of Hibernians.

PARKS AND RECREATION DEPARTMENT

The town hosted its annual July 4th Independence Day celebration at Ida Lee Park as coordinated by the Parks and Recreation Department. An estimated attendance of 22,000 people visited the park.

A team of 6 lifeguards, consisting of Taz Devescoi, Jeff Woodall, Michael Stanbridge, Lindsey Armstrong, Wendy Reed, Audrey Wessell, and the Assistant Pool Supervisor Erin Valerius, participating as team captain, represented the town in the 2000 Lifeguard Olympic Invitational. They

placed first overall by winning four of the eight events held. Ida Lee won the CPR Skills Challenge and the Submerged Brick Relay, and placed 2nd in the Spinal Injury Management and Passive Victim Rescue Relay. The event was hosted by Arlington County Public Schools and the Wakefield High School Swim Center. The event was specifically designed to test the skills and knowledge of lifeguards in the areas of CPR, First Aid and Lifeguarding. Leesburg competed against teams from Alexandria, Arlington and Fairfax County. Last year, Leesburg finished in 2nd place.

PLANNING and ZONING

Current Planning Division Activity

Plans accepted for review during the period July 1, - July 14, 2000

- Potomac Station Retail – Boundary Line Adjustment Plat
- Kincaid Forest, Section 11 – Construction Drawings
- Leesburg Chrysler Plymouth – No Adverse Impact Plan
- Leesburg Airpark, Parcel D – Preliminary/Final Authorization
- Potomac Station, Section 8G – Final Plat
- East Market Street Exxon – Preliminary/Final Development Plan
- Airport Terminal Expansion – Preliminary development Plan
- Beauregard Heights – Final Plat
- Potomac Crossing, Section 6 – Construction Drawings
- Maintenance Facility/Sycolin Road – No Adverse impact Plan

Plans reviewed during the period July 1 – July 14, 2000

- Leesburg Chrysler Plymouth – No Adverse Impact Plan
- Plaza Court, Lot 1 – Sketch Plan
- Potomac Station, Section 10 – Construction Drawings
- Beauregard Estates, Phase 5 – Preliminary Subdivision Plat
- Meadow Glen – Preliminary/Final Development Plan
- Tri-State Drywall – Preliminary/Final Development Plan
- Potomac Station, Section 10 Road Improvements – Construction Drawings
- Kincaid Forest, Section 7B – Construction Drawings
- Kincaid Forest, Section 12A – Construction Drawings
- Potomac Station, Section 8G – Final Plat
- Potomac Station, Section 8G – Construction Drawings
- Potomac Station, Section 9A – Plat of Correction
- Potomac Station Retail – Boundary Line Adjustment Plat
- Kincaid Forest, Section 11 – Construction Drawings
- CVS Pharmacy – Preliminary/Final Development Plan

Zoning Permits Issued (00-896 - 00-944)

New Construction – Residential

Potomac Crossing – 3 SFD @ \$105,000.

Tavistock Farms – 6SFD @ \$105,000.

Leesburg Gateway Condominiums -12 Units – Bldg. “H” @ \$600,000.

Leesburg Gateway Condominiums -18 Units – Bldg. “G” @ \$900,000.
Stratford Ph. “B” - 1 SFD @ \$85,000.
Potomac Station – 1 SFD @ \$100,000.
Exeter Hills - 2 SFA @ \$100,000.
Kincaid Forest – 1 SFD @ \$100,000.
Woodlea Manor – 3 SFD @ \$100,000.
Sycamore Hill - 10 SFA @ \$80,000.

New Construction – Commercial

CVS Pharmacy A \$550,000. (616 East Market Street)

Occupancy Permits Issued – Residential

Beauregard Estates – 1 SFD
Potomac Crossing – 3 SFD
Tavistock Farms – 3 SFD
Kincaid Forest – 2 SFD
Woodlea Manor – 2 SFD
Exeter Hills – 3 SFD
Greenway Farms – 3 SFD
Stratford – 1 SFD

Occupancy Permits Issued – Commercial

17-C Fort Evans Road – Dental Office

UTILITIES**Water Supply Division****a. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

The contractor is performing the following operations:

1. Forming and placing concrete at filter building.
2. Laying block and brick at filter building
3. Installing miscellaneous valving, piping, etc. at raw water pump station.
4. Installing interior piping, yard piping, and duct bank

WTP Expansion Project Status

Dollar value complete 49% Time Elapsed 73%

The contractor continues to be approximately 50 days behind schedule.

Hospital Tank Pumping Station

1. Excavating for building footers.

The contractor is on schedule

Water Pollution Control Division

- a. **Training**

Barbara Blosser, Brian Bailey, and Ted Castel recently completed specialized wastewater treatment correspondence courses from the California State University.

- b. **BNR Project**

Project is approximately 50% complete.

- c. **BMU Project**

Project is approximately 15% complete.

R. S. Noe